



Republic of the Philippines
ZAMBOANGA STATE COLLEGE OF MARINE SCIENCES AND TECHNOLOGY
 Fort Pilar, Zamboanga City
 Tel. No. (062) 992-3092 Telefax: (062) 991-0777
 website: <http://www.zscmst.edu.ph>
BIDS AND AWARDS COMMITTEE



**INVITATION TO PARTICIPATE IN A NEGOTIATED PROCUREMENT
 SMALL VALUE PROCUREMENT (SVP)**

Date: November 18, 2024

Bid Number: B-119-2024

Project Title: PROCUREMENT OF SUPPLIES & MATERIALS, TOKENS, PLAQUES FOR SPEAKER, MEALS AND SNACKS FOR THE CONDUCT OF IN-HOUSE RESEARCH REVIEW AND CAPACITATION WORKSHOP, 4TH QUARTER

Dear Sir/Madam:

We invite you to participate and submit your signed quotation. Below are the details as posted in the PhilGEPs Website and quotation form:

Pre-Bid Conference

Date: November 18, 2024
 Time: 02:00 P.M.
 Address: ZSCMST, BAC Office
 G/F, Supply Building,
 Fort Pilar, Zamboanga City
 Zoom Conference: Meeting ID: 841 1579 8776
 Passcode: 126423

Deadline for Submission of Quotation

Date: November 20, 2024
 Time: 10:00 A.M.
 Address: ZSCMST, BAC Office
 G/F, Supply Building,
 Fort Pilar, Zamboanga City
 Zoom Conference: Meeting ID: 822 9183 6405
 Passcode: 300248

Approved Budget for the Contract: Php 370,000.00

Note:

- The interested service provider shall also submit the following documents along with the Quotation:

Approved Budget for the Contract (ABC)	DOCUMENTARY REQUIRMENTS
Php 50,000.00 and above	<ul style="list-style-type: none"> Mayor's / Business Permit PhilGeps Certificate Notarized Omnibus Sworn Statement

- Late submission of quotation will not be accepted.
- Incomplete submission of the required documents is a ground for outright rejection.
- For more information or clarification, please contact the BAC Secretariat at 062-975-5618 (local no.4).

Very truly yours,

ENGR. VICTORIA L. LIM
 Chairperson, Bids and Awards Committee

Received:

 Company Name

 Complete Name and Signature

 Date

Date: November 18, 2024

ZAMBOANGA STATE COLLEGE OF MARINE
SCIENCES AND TECHNOLOGY
ZSCMST, Fort Pilar, Zamboanga City

PR No/s.: 24-11-001
Bid Project: B-119-2024

**PROCUREMENT OF SUPPLIES & MATERIALS, TOKENS, PLAQUES FOR SPEAKER, MEALS AND
SNACKS FOR THE CONDUCT OF IN-HOUSE RESEARCH REVIEW AND CAPACITATION
WORKSHOP, 4TH QUARTER**

REQUEST FOR QUOTATION

Company/Business Name: _____

Address: _____

Contact Number: _____

Business/Mayor's Permit No.: _____

TIN: _____

PhilGEPS Registration Number: _____

Please quote your signed quotation on the item/s listed below, subject to the terms and conditions below, stating the shortest time of delivery and submit your quotation by your representative not later than **November 20, 2024 at 10:00 AM** and return the same in a sealed envelope.

LOT B:	SUPPLIES & MATERIALS, TOKENS, PLAQUES FOR SPEAKER						
ABC:	Php 191,250.00						
Item Number	Minimum Technical Specifications/Services	Qty.	Unit	Offered Technical Specifications/Services	Statement of Compliance	Unit Price	Total Cost
					(Comply or Not Comply)		
1	Bags w/ Barter Goods (1 pc batik bag, 1 pc jumbo malong, 2 packs 3-in-1 coffee, 1 pc batik shawl, 2 packs chocolate candies)	10	pcs				
2	Leis (End-user will provide the lay-out and design)	20	pcs				
3	Clip light, USB rechargeable with adopter, 360 flexible goose neck, long battery life, rated voltage:5-7V, Output power: 10-15W, bleed lamp: 0.2W, color temp: 3000-6500k, Dimming Method: touch switch, Usage time: 5-8 hrs	50	unit				
4	Nylon Carpet Runner, 2ft x 6ft Indoor/Outdoor with Natural Non-Slip Rubber Backing, Custom, Material: Synthetic	10	roll				
5	Customized USB flashdrive ID card, (64 gigabyte)	100	pc				
6	Customize Notebook with Ballpen (wood cover) (with logo) -end-user will provide the design and layout	100	pc				
7	Printed tote bag with zipper (10 x 12 in) -color: Off white	100	pc				

	-cloth: Cacha -end-user will provide the design and layout						
8	Fan Corporate giveaway (RIE logo) - end-user will provide the design and layout	100	pc				
9	Specialty Paper, A4 10s/pack (for certificates)	20	pack				
10	All-in-One Ink Tank Printer with print, scan, copy, fax with wifi	1	unit				
11	Tarpaulin, 4ft x 8ft - end-user will provide the design and layout	2	rolls				
12	Tarpaulin, 3ft x 4ft - end-user will provide the design and layout	1	roll				
Total	In Words:						
	In Figure:						


ENGR. VICTORIA L. LIM
 Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any alterations, erasures, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
3. Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Price validity shall be for a period of **one hundred twenty (120) calendar days**.
5. Upon receipt of the purchase/job order or notice to proceed, the winning bidder must comply with the delivery period for the subject particulars to be made/delivered **within five (5) calendar days**.
6. With **six (6) months warranty for supplies and materials**.
7. With **one (1) year warranty** for equipment.
8. Submission of brochures are required where applicable.
9. Awarding of contract: by **lot**.

For Inquiries, contact:

Krystian Jesse B. Mendoza

Head, BAC Secretariat
 Bids and Awards Committee Office
 G/F, Supply Building, ZSCMST, Fort Pilar, Zamboanga City
 Contact Numbers: **062-975-5618 (local no.4)**
bac@zscmst.edu.ph

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Bidder's Name/Signature/Date

Bidder's Tel. No./Cell Phone No./E-mail Address

Republic of the Philippines
Zamboanga State College of Marine Sciences and Technology
 Fort Pilar, Zamboanga City
 Tel. No. (062) 991-0644 Telefax: (062) 991-0777 website: <http://www.zscmst.edu.ph>

This is to certify that I have received from the canvasser of the Zamboanga State College Marine Sciences and Technology, Fort Pilar, Zamboanga City, this city, a copy of canvass/Bid No. **B-119-2024 (LOT B)** dated **November 13, 2024** as indicated by my signature hereunder.

Company Name (Dealer/Supplier/Bidder)	Complete Name (Dealer/Supplier/Bidder)	Signature (Dealer/Supplier/Bidder)	Date received

I Hereby certify that I have delivered a copy of canvass/Bid No. **B-119-2024 (LOT B)** dated **November 13, 2024** to be opened on **November 20, 2024 10:00 AM** to the above dealers/bidders.

 (Canvasser's Name and Signature)