



Republic of the Philippines
ZAMBOANGA STATE COLLEGE OF MARINE SCIENCES AND TECHNOLOGY
 Fort Pilar, Zamboanga City
 Tel. No. (062) 992-3092 Telefax: (062) 991-0777
 website: <http://www.zscmst.edu.ph>
BIDS AND AWARDS COMMITTEE



**INVITATION TO PARTICIPATE IN A NEGOTIATED PROCUREMENT
 (SMALL-VALUE PROCUREMENT)**

Date: **November 18, 2024**

Bid Number: B-115-2024

Project Title: Recognition for Service Providers of Students (Meals and Snacks)

Dear Sir/Madam:

We invite you to participate and submit your signed quotation. Below are the details as posted in the PhilGEPs Website and quotation form:

Pre-Bid Conference

Date: November 18, 2024
 Time: 02:00 P.M.
 Address: ZSCMST, BAC Office
 G/F, Supply Building,
 Fort Pilar, Zamboanga City
 Zoom Conference: Meeting ID: 841 1579 8776
 Passcode: 126423

Deadline for Submission of Quotation

Date: November 21, 2024
 Time: 10:00 A.M.
 Address: ZSCMST, BAC Office
 G/F, Supply Building,
 Fort Pilar, Zamboanga City
 Zoom Conference: Meeting ID: 822 9183 6405
 Passcode: 300248

Approved Budget for the Contract: ₱60,000.00

Note:

- The interested service provider shall also submit the following documents along with the Quotation:

Approved Budget for the Contract (ABC)	DOCUMENTARY REQUIRMENTS
Above ₱ 50,000.00 to ₱500,000.00	<ul style="list-style-type: none"> Mayor's / Business Permit PhilGeps Certificate Notarized Omnibus Sworn Statement

- Late submission of quotation will not be accepted.
- Incomplete submission of the required documents is a ground for outright rejection.
- For more information or clarification, please contact the BAC Secretariat at **062-975-5618 (local no.4)**.

Very truly yours,

ENGR. VICTORIA L. LIM
 Chairperson, Bids and Awards Committee

Received:

 Company Name

 Complete Name and Signature

 Date

Date: November 18, 2024

ZAMBOANGA STATE COLLEGE OF MARINE
SCIENCES AND TECHNOLOGY
ZSCMST, Fort Pilar, Zamboanga City

PR No/s.: 24-09-024
Bid Project: B-115-2024

Recognition for Service Providers of Students (Meals and Snacks)

REQUEST FOR QUOTATION

Company/Business Name: _____

Address: _____

Contact Number: _____

Business/Mayor's Permit No.: _____

TIN: _____

PhilGEPS Registration
Number: _____

Please quote your best quotation on the item/s listed below, subject to the terms and conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **November 21, 2024 at 10:00 AM** and return the same in a sealed envelope.

ITEM	Minimum Technical Specifications/Services	QTY	UNIT	Offered Technical Specifications/S ervices	UNIT PRICE	TOTAL COST
RECOGNITION FOR SERVICE PROVIDERS OF STUDENTS (MEALS AND SNACKS)						
1	Early Dinner Plain rice, Pansit Sotanghon, Beef Caldereta, vegetables in mix sea foods, fish fillet in tartar sauce, chicken honey, leche flan	100	pax			
2	Dessert Station: Four season juice and Ice tea, 3 kinds of kakanin, Canape (bread /biscuit), Kiwi orange, grapes, Cheese, Cookies, Brownies, Donut, Crackers with refill 1 round foods and drinks Note: Delivery Schedule: December 6, 2024 at 3:00 P.M. -Venue: Octagon Hall -Buffet -Motif: any shades of Blue -provide tables with table cloth and chair cover	100	pax			
TOTAL	Amount in words					
	Amount in figure					

Very truly yours,


ENGR. VICTORIA L. LIM

Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any alterations, erasures, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
3. Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Price validity shall be for a period of **one hundred twenty (120) calendar days**.
5. Upon receipt of the purchase/job order or notice to proceed, the winning bidder must comply with the delivery period for the subject particulars to be made/delivered **within one (1) calendar day**.
6. Awarding of contract: **1 Lot**.

For Inquiries, contact:

Krystian Jesse B. Mendoza

Head, BAC Secretariat

Bids and Awards Committee Office

G/F, Supply Building, ZSCMST, Fort Pilar, Zamboanga City

Contact Numbers: 062-975-5618 (local no.4)

bac@zscmst.edu.ph

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Bidder's Name/Signature/Date

Bidder's Tel. No./Cell Phone No./E-mail Address



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This is to certify that I have received from the canvasser of the Zamboanga State College Marine Sciences and Technology, Fort Pilar, Zamboanga City, this city, a copy of canvass/Bid No. **B-115-2024** dated **November 18, 2024** as indicated by my signature hereunder.

Dealer or Bidder	Print Name	Signature of Bidder	Date

I Hereby certify that I have delivered a copy of canvass/Bid No. **B-115-2024 dated November 18, 2024** to be opened on **November 21, 2024 10:00 AM** to the above dealers/bidders.

(Canvasser)