



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9717915
Procuring Entity ZAMBOANGA STATE COLLEGE OF MARINE SCIENCES AND TECHNOLOGY
Title B-041-2023 COMMENCEMENT EXERCISES CY 2023
Area of Delivery Zamboanga Del Sur

Solicitation Number:	B-041-2023	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	General Merchandise	Date Published	04/05/2023
Approved Budget for the Contract:	PHP 917,530.00	Last Updated / Time	04/05/2023 00:00 AM
Delivery Period:	10 Day/s	Closing Date / Time	11/05/2023 10:00 AM
Client Agency:			
Contact Person:	JAIME G. JALON College President Fort Pilar Zamboanga City Zamboanga Del Sur Philippines 7000 63-62-9923092 63-62-9910777 pres@zscmst.edu.ph		

Description

We would like to invite you to submit your best quotation for the above-mentioned project through SMALL-VALUE PROCUREMENT (SVP)

Below are the schedules. Attached are details of the project as posted in the PhilGEPS Website and the quotation form:

Pre-Bid Conference

Date: May 8, 2023
 Time: 2:00 P.M.
 Address: ZSCMST, BAC Office
 G/F, Supply Building,
 Fort Pilar, Zamboanga City

ZOOM Conference: Meeting ID: 830 8883 7490
 Passcode: 141718

Deadline for Submission of Quotation

Date: May 11, 2023
 Time: 9:30 A.M.
 Address: ZSCMST, BAC Office

G/F, Supply Building,
Fort Pilar, Zamboanga City

ZOOM Conference: Meeting ID: 810 7879 6790
Passcode: 493751

Approved Budget of the Contract: PHP 917,530.00

Note:

- Please attach and submit the necessary Documentary Requirements to be placed in an envelope, sealed and properly labeled (Bid Number and Project Title) to wit:

1. Valid Mayor's Permit/Business Permit
2. PhilGEPS Certificate of Registration (Platinum)
3. Notarized Omnibus Sworn Statement (For $50k \geq ABC < 500k$)
4. Income Tax Return (ITR) (For ABC above 500k)

- For electronic submission, email the quotation and requirements to bac@zscmst.edu.ph
- Late submission of quotation will not be accepted.
- Failure to submit the required documents is a ground for outright rejection.
- For more information, please contact the BAC Secretariat at 993-2615.

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Please quote your best quotation on the item/s listed below, subject to the terms and conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than May 11, 2023 at 9:30 AM and return the same in a sealed envelope.

Bid Number: B-041-2023
Project Title: COMMENCEMENT EXERCISES CY 2023

LOT A: Supply and Delivery of Meals and Snacks for the Commencement Exercises 2023, 1 LOT
ABC: Php 87,500.00

1. Baccalaureate Meals June 5,2023

AM SNACK

- Bottled Water 330 mL, 140 bottles
- Hamburger (Patty with cheese), 70 pieces
- Softdrinks, 70 bottles (295-300 ml)

LUNCH, 70 pax

- Beef Steak
- Chicken Sotanghon Guisado
- Chopsuey
- Plain Rice
- Buko pandan jelly
- Softdrinks, 70 bottles (295-300 ml)
- Bottled Water 330 mL, 70 bottles

2. Recognition Meals
June 5, 2023

PM SNACK

- Puto Pao, individually wrapped
- Lasagna in a styro foam with tissue
- Softdrinks, 70 bottles (295-300 ml)
- Bottled Water ,140 Bottles (330ml)

3. Graduation Meals
June 6, 2023

AM SNACK

- Water 500 ml, 140 bottles
- Assorted Sliced Cake or Ensaymada, individually packed in a styro foam with tissue,70 packs

LUNCH, 70 pax

- Beef Kulma
- Buttered Chicken
- Chopsuey
- Plain Rice
- Fruit Macaroni Salad
- Season Fresh Fruits
- Bottled Water 330 mL, 70 bottles
- Softdrinks: (10 pcs. Coke Zero in can and 60 regular softdrinks in can)

Terms:

1. Snacks should be at the CMT Laboratory
2. Delivery time: BaccaLaureate snacks: 8:00 a.m and lunch: 10:00am
Recognition snack: 1:00 p.m
Graduation: 8:00 a.m. for snack and lunch is 10:00am
3. Lunch venue: Octagon Hall; Family Style Service for VIP's, Buffet style for Guests
4. Tables, chairs, center piece are to be provided and set up by the caterer; color motif is blue and white
5. Provide service water for lunch
6. Delivery schedule: Subject to change.

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LOT B: Supply and Delivery of Office Supplies and Equipment, 1 LOT
ABC: Php 92,495.00

1. Bond Paper (8.5" x 11"), 100 gsm @ 500 sheets/ ream, 84 reams
2. Clear PVC Binding Cover - Short, Thickness 200 microns or 0.2mm Size: 216mm x 280 mm, 2600 sheets
3. Blue Ring Binder (5cm diameter), 325 pieces
4. Specialty paper for certificate, short, 10pcs/ pack, 50 packs
(*for awards & cert. committee)
5. Binding Machine, 1 unit
6. Illustration Board 20 " x 15", 1/4 thickness, 10 pcs
7. Photo Paper A4, glossy, 20 sheets
8. Wedding Envelope-Blue Color (see attached sample), 50 pieces

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LOT C: Supply and Delivery of General Merchandise for the Commencement Exercises 2023, 1 LOT
ABC: Php 133,805.00

1. Batik Bag
Size: Large (960 mm x720 mm), 6 pieces
2. Special Golden Sotanghon (1 Kg), 6pieces
3. Mandarin Orange Gummy Sweets (individually wrapped) 500G per pack, 6 packs
4. Malong Large, Double 5.5 x 3.5 feet, 6 pieces
5. Noodles, Curry flavor, 5 packs per bundle, 12 Bundles
6. Luncheon Meat, Beef 350G, 6 cans
7. Cocoa Powdered Drink 500g per pack, 6 packs
8. Plastic Orchid Flower (white with pink) (see attached), 12 pieces
9. Plastic Orchid Flower (yellow green) , 12 pieces
10. Plastic Orchid Flower (beige and pink), 12 pieces
11. Plastic Orchid Flower (blue), 12 pieces
12. Plastic Malaysian Mums Flower (yellow, beige, white), 20 pieces
13. Plastic Million Dollar flower (old rose/Light Pink), 24 pieces
14. Plastic Million Dollar flower (blue), 24 pieces
15. Plastic Rose Flower (mix color), 24 pieces
16. Thumbtacks, 20 boxes
17. Dressmaker pins (without head, used for skirting), 10 pads
18. Floral foam 9"x4"x3", 24 pieces
19. Gun tacker staple wire, 2 boxes
20. Gun tacker, 2 units
21. White Plastic Planter Urn (at least 3 feet tall), 6 pieces
22. Sky blue pongee cloth, 100 meters
23. Ocean blue pongee cloth, 100 meters
24. White pongee cloth, 100 meters
25. Aqua blue pongee cloth, 100 meters
26. Plastic grass 60 x 40 cm., 80 blocks
27. Ocean Blue Lace Ribbon (See attached sample), 15 rolls
28. Sky Blue Lace Ribbon (See attached sample), 15 rolls
29. Gold/Yellow Lace Ribbon (See attached sample), 15 rolls

- 30. Glue Gun with switch (small), 4 pieces
- 31. Glue Stick matched with the glue gun, 50 pieces
- 32. Batik Cloth, 30 pieces
- 33. Native Handcrafted Cloth, 3 inches width (see attached sample), 25 meters

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LOT D: Supply and Delivery of ICT Supplies and Equipment for the production of Program, Invitation and Certificates, 1 Lot

ABC: Php 50,500.00

- 1. Laser Printer with legal size scanner, 1 unit
- 2. Toner for Laser Printer, 2 set
- 3. Printer Ink, 664, set ink - black, yellow, magenta, cyan (*for wards & cert. committee), 1 Set

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LOT E: Supply and Delivery of Hardware Supplies and Materials for the Fabrication of the Stage Platform, 1 Lot

ABC: Php 33,280.00

- 1 Common nails (1 1/2"), 1 kilo
- 2 Common nails (2"), 1 kilo
- 3 Marine plywood (4' x 8', 3/4" thickness), 10 pieces
- 4 Good lumber (1"x 2" x 10'), 20 pieces
- 5 Good lumber (2"x 2" x 10'), 20 pieces
- 6 Black Paint, 2 gallon
- 7 Thinner, 1 bottle
- 8 Paint Brush, 4 piece
- 9 Paint Roller, 4 piece

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LOT F: Supply and Delivery of Customized Diploma Jacket

ABC: Php 52,500.00

- 1. Customized Diploma jacket, A4 (see attached sample), 500 Pieces

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LOT G: Supply and Delivery of Customized Medals, 1 Lot

ABC: Php 315,000.00

- 1. Customized Medallion for the Latin Award with light blue and white ribbon lace (Diameter: 3 inches and Thickness: 3 millimeters), 500 pieces
See attached picture
- 2. Customized Medals for Proficiency Awards with light blue and white ribbon lace (Diameter: 2 inches and thickness: 2 millimeters), 200 pieces
See attached picture

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LOT H: Procurement of Printing Services for the Program (Front Cover) and Invitation

ABC: Php 25,500.00

- 1. Printing of Cover page of Programme (Front & Back cover), 1700 Pieces

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LOT I: Supply and Delivery of Customize Academic Toga with Hood and Beret, 1 Lot

ABC: Php 126,950.00

- 1. Customize Academic Toga with Hood and Beret, 10 sets
 - A. Academic Toga
The toga is made of velvet type color navy blue and Batik ethnic blue, and with zipper on the front. With three (3) patches on both sleeves made of silk type lining color aqua blue. The hemline of both sleeves is made of batik ethnic blue. For the detailed designs of the toga, pls. see attached photo. For the size /measurement of the toga, the end user will provide the sample of the academic toga.

B. Hood

The hood is of silk type color royal blue and color white.
For the detailed designs of the hood, pls. see attached photo.
The hood is fit with the size of the academic Toga.
For the size /measurement of the hood, the end user will provide the sample of the hood.

C. Beret

The beret is made of velvet color navy blue, with covered button on top color golden yellow and golden tussel. Puff cup with garter at the back and
The hemline of the beret is 11/2 inches (width) and made of batik ethnic blue
For the detailed designs of the hood, pls. see attached photo
For the size /measurement of the beret, the end user will provide the sample of the beret.

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TERMS AND CONDITIONS:

1. All entries must be legibly filled out.
2. Delivery period for Lot A: shall be on June 5 and 6, 2023 upon receipt of notice to proceed.
3. Delivery period for Lot B, C, D, E, F, G and H: shall be ten (10) Calendar days upon receipt of notice to proceed.
4. With one-year warranty for equipment.
5. With six-months warranty for supplies and materials.
6. Price validity shall be for a period of one hundred twenty (120) calendar days.
7. Attached a brochure on the applicable item/s offered.
8. This project will be awarded by lot.

For Inquiries, contact:

JENNELYN A. NAPALCRUZ
Head, BAC Secretariat
Bids and Awards Committee Office
G/F, Supply Building, ZSCMST, Fort Pilar, Zamboanga City
Contact Numbers: (062) 993 2615
bac@zscmst.edu.ph

Pre-bid Conference

Date	Time	Venue
08/05/2023	2:00:00 PM	Zamboanga State College of Marine Sciences and Technology, BAC Office, Fort Pilar, Zamboanga City
		ZOOM Conference Details: Meeting ID: 830 8883 7490 Passcode: 141718

Other Information

PR No: 23-03-025

Fund Source: Fund 164

Purpose: For the Baccalaureate, Recognition, and Commencement Exercises 2023.

Created by JAIME G. JALON

Date Created 03/05/2023

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